



SAN BERNARDINO COUNTY TAX COLLECTOR
 268 W. Hospitality Lane, First Floor, San Bernardino, CA 92415

Transient Occupancy Tax Exemption Form

San Bernardino Transient Occupancy Tax (TOT) Ordinance 14.0203 Section (b)(3) states that no tax shall be due for short term occupancy for the exemptions listed below. It is the duty of the operator to keep a copy of this Exemption Form and make available for the inspection by the Tax Collector upon request.

TOT Certificate Number:	
Establishment Name:	
Establishment Address:	

TO BE COMPLETED BY OCCUPANT

Check one of the appropriate reasons for the exemption listed below:

- Person not subject to TOT tax;
 Federal or State Officer;
 Foreign government or treaty exemption;
 Guest stays over 30 days;
 Occupancy used exclusively for religious, educational, charitable or welfare purpose.

Government Agency Name:			
Address of Home Office:			
Agency Phone Number:		Date:	
Date(s) of Occupancy:		Total Rent Charge:	
Occupant Name:		Signature:	
Name of Occupant (print):			
Address:			
City:		State/Zip:	
Room No.		Room Rate:	
Period of Residency: (from)		(to)	

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE INFORMATION IN THIS FORM IS TRUE AND CORRECT. In the event that I do not meet the requirements for any of the above listed exemptions, I am liable to the operator for the Transient Occupancy Tax.

Signature:		Date:	
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TO BE COMPLETED BY OPERATOR

Validated by:		Signature:	
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Note: Operators of Hotels, etc., should not accept this certificate unless the person presenting it shows satisfactory credentials. A separate exemption certificate is required for each occupancy and for each representative.